

ABSTRACT

Nowadays, information system plays an important role in most businesses. Many businesses have changed from manual system to computerized system. Not only large corporation, small companies can also apply computerized system to their businesses in order to improve efficiency in the operation, especially in the flow of information between each department.

One important aspect for the information system concerns about the office system which has to deal with many parties, both internal and external to the organization. A lot of information has flown in and out of the office every day. Thus, there must be an effective information system to manage such information. The data must be stored properly in order to ensure safety and availability. In addition, it must be ensured that the data will flow to the corresponding party in a timely manner. All of these requirements can be accomplished by adopting the computerized system to the organization.

KVC Intertextile Company is among the ones who currently employ manual system. The entire information system is processed manually. A lot of problems have occurred due to the excessive use of paper-work. Data retrieval is difficult. Data redundancy and data loss are also the major problems.

For all of these reasons, this 'System Development Project' has been conducted in order to study the existing system and analyze the problems of KVC Company, and then designing the proposed computerized system for the further development.