

## ABSTRACT

This is the information age. A majority of the organisations use information to efficiently manage their own information resources as they would place importance in managing the organisation's other key resources, such as property, equipment, employees and capital, and so on. Many organisations consider information systems and information technology to be essential to their ability to compete or gain a competitive advantage.

This project covers the analysis, design and implementation of an information system for Himalayan Orthodox Tea Producers Association of Nepal (HOTPA-Nepal). The scope of the project covers the part of the tea production and it's related production and its activities.

This project consists of five parts: Part I is the introduction, objective and scope of this project and illustrates problems encountered, Part II consists of the Existing system, the current existing system is based on the manual and some computerized system. part III is the proposed system use in DFD, ERD and Context diagram, part IV Implementation when is the screen design and part V is Conclusion.

The new proposed system then will be developed to replace the manual and some computerized information system with the Computerized System. All data are kept in the database server, Microsoft access. It will reduce the number of administration staffs, solve the problem of manual system and decrease the high maintenance cost.