



ALBERT PRIZE

STUDENT EXCELLENCE AWARD

ASSUMPTION UNIVERSITY

## **Background of “The Albert Prize” Award**

The Albert Prize, derived from Christian name of Rev. Bro.Bancha Saenghiran and is used to reflect and commemorate the Brother President’s unwavering and incessant commitment to promoting and enhancing quality of student activities, is a set of prestigious awards for outstanding student projects, student activity units, and students who initiated and implemented quality student activity that significantly contribute to their learning experience.

The pivotal aim of the prize is to recognize students with outstanding student activities in each academic year, and simultaneously encourage them to continue improving their activity quality, thereby enabling them to gain more knowledge and valuable experience, and heighten their contribution to the community in which they are members.

### **Awards objectives**

1. To recognize the outstanding student activities, student activity units, and student leaders.
2. To uplift standard of student activity.

## **Instructions for the Nomination Procedures**

For the applicants and nominator's benefits, the Promotion and Recruitment Committee of the 6<sup>th</sup> Student Excellence Award "Albert Prize" for academic year 2015 would request your kind cooperation in preparing documents as indicated in the following instructions:

### 1. Proposal

- 1.1 The applicants or the nominators must fill in the proposal completely and clearly by defining the activity category as well as the award category, e.g. Award of the Year, Best Student Award, Best Project Award etc.
- 1.2 The reference i.e. Dean, faculty advisor, student activity unit advisor, or project advisor who endorses the proposal must be able to provide the information on applicant's achievement or proposed projects including the contact information.
- 1.3 The nominator or the endorser must provide an opinion and a signature in the proposal.
- 1.4 The individual award requires the endorsement from those who are related to the applicants e.g. Dean, faculty advisor, student activity unit advisor.

### 2. Required documents

- 2.1 An application form including OYPB, Annual Report, Project Report, Achievement Award, Certificate, and illustrators on the proposed activity. (1 printed binding and a PDF file)
- 2.2 VTR Presentation (not longer than 2 minutes), the content of VTR must be aligned with the objective of the proposed award.

### 3. Submission of Proposal

- 3.1 The applicants or the nominators can submit the resume and achievement evidences to the Center for Student Leadership and Experiential Learning (CSLEL), Student Affairs, King David Residence Hall, Tel. 02-723-2222 ext. 7292, 7293 within Friday 19 August, 2016
- 3.2 Individual Award requires the recommender's endorsement e.g. Dean, student activity unit advisor, faculty advisor.
- 3.3 The committee would reserve an authority to consider and classify the proposed proposal into the accurate category of award.
- 3.4 The proposed proposal must be printed in a report form and PDF file (1 set / 1 award category) and submitted to the Center for Student Activity and Experiential Learning (CSLEL). The CSLEL reserves an authority not to return the proposed proposal in all cases.

**Criteria for Recruitment, Consideration, Selection,  
and Result Announcement**  
**The 6<sup>th</sup> Student Excellence Award “Albert Prize” for Academic 2015**

In order to make the effective and standardize process on recruitment, consideration, selection and result announcement of the 6<sup>th</sup> Student Excellence Award “Albert Prize” for academic year 2015, the Promotion and Recruitment Committee determines the criteria as follows:

The recruitment, consideration, and result announcement of the 6<sup>th</sup> Student Excellence Award “Albert Prize” is divided into 3 aspects

1. Award Categories
2. The process of recruitment, consideration, and selection
3. The award presentation

### **1. Award Categories**

There are 3 main award categories and 23 award subcategories as follow:

#### **Category I Award of the year**

1. Student Leader of the Year
2. Student of the Year
3. Student Activity Unit of the Year
4. Project of the Year
5. Event of the Year
6. *Show of the Year*
7. *MC of the Year*

#### **Category II Best Student Award**

8. *Academic Contest*
9. *Ethics and Value*
10. *Environment and Social Development*
11. *Entrepreneurship*
12. *Thai Arts and Culture*
13. *Multi Cultural Promotion*
14. *Sports Player*
15. *Sports Team*

#### **Category III Best Project Award**

16. Innovation/ Academic Promotion
17. *Ethics and Moral*
18. Environment and Social Development
19. Service Learning
20. Entrepreneurial Development
21. Thai Arts and Culture Promotion
22. Internationalization Promotion
23. Sports and Health Promoting



## Category I : Award of the Year



## 1. Student Leader of the Year

### Definition

Student Leader of the Year refers to the activity unit leader who has vision and creative ideas, cross-cultural mindedness, efficient organizational management, and holds an important role in the university event. He or she is dedicated and devoting for the betterment of student activity as recognized by all members and students.

### Qualification

1. A full-time student enrolled in bachelor degree program at Assumption University with accumulated G.P.A. not less than 2.50.
2. Not being penalized or under probation or investigation for any student disciplinary conducts and have no record of mismanagement or tendency toward corruption.
3. Be a president of student activity unit under the supervision of designate department by Assumption University.

### Criteria and Mark Allocation

- |                           |     |
|---------------------------|-----|
| 1. Leadership             | 30% |
| 2. Performance and Result | 40% |
| 3. Impact and Recognition | 30% |

## 2. Student of the Year

### Definitions

Student of the Year refers to the student who possesses a good academic record, has been participating in the university activities, and is adhere to the university's uniqueness, identity, vision and mission. He or she is proven to be efficient in self-regulation and effective time management, hard-working, dedicated for the society and being capable as recognized by the institution or at national or international level.

### Qualifications

1. A full-time student enrolled in bachelor degree program at Assumption University and be in their second year or above having completed no less than 67 credits with accumulated G.P.A. not less than 3.0.
2. Not being penalized or under probation or investigation for any student disciplinary conducts and have no record of mismanagement or tendency toward corruption.

### Criteria and Mark Allocation

- |  |      |
|--|------|
| 1. Academic Performance  | 10%  |
| A good academic standing holding no less than 67 credits with an accumulated G.P.A. not less than 3.0. |      |
| 2. Personality and behavior  | 20 % |
| 2.1 Demonstrate ethical behavior as an exemplary model.  |      |
| 2.2 Involve in social diversity and difference.  |      |
| 2.3 Have demonstrated social responsibility within society.  |      |

3. Performance, Engagement and Result (Outstanding activity) 30 %
- 3.1 Involvement in activities within university or related to university.
  - 3.2 Recognition and acceptance from others such as being selected as a representative to the institution, national, and international level or holding important position in unit or organization.
  - 3.3 Creating positive impact on the campus and community, and inspire action in others.
4. Achievement and Impact 40 %

**Required documents**

The nominee profile shall consists of the following:

- 1. Photograph
- 2. Resume
- 3. Activity profile.
- 4. Contest profile (if any).
- 5. Copies of documents related to the contest such as any certificate or award.
- 6. Photo and video about the activities.
- 7. Clearance Certificate issued by the Personality Development and Quality of Life Center

**3. Student Activity Unit of the Year**

**Definition**

Student Activity Unit which illustrates effective resource and budget management and team building, as well as capability to entice member's active involvement, and effectively carry out plans to achieve designed goals and objectives throughout the academic year. Its effective performance as reflect in the QA process and good governance that has entailed outstanding outcomes has a significant impact on the institution and community.

**Qualifications**

- 1. Student Activity Unit under the supervision of the university.
- 2. Not being penalized or under the consideration of any penalty related to activities in the current academic year.

**Criteria and Mark Allocation**

1. Management 30 %
- The activity unit demonstrated effective management considered according to the following:
- 1.1 Activity Unit Goal and Mission
  - 1.2 Clear activity unit rules and regulations
  - 1.3 Clear organization structure
  - 1.4 One year plan and budget (OYPB)
  - 1.5 PDCA in operation

- 1.6 Effective management and transparent budgets
- 1.7 Evaluation and Annual report (AR)
- 2. Alignment of Objectives and Activities 15 %
  - 2.1 The contents of activity correspond with the vision of the activity unit and university. Demonstrated exemplary service to the campus and community through programming and outreach.
  - 2.2 Results correspond with its objectives
- 3. Participation 15 %
  - 3.1 Having active participation from committee and members.
  - 3.2 Enhancing international students' participation.
  - 3.3 Actively supporting and participating in AUSO and university activities.
- 4. Performance and Result 25 %
  - 4.1 Creating positive impact or innovation on the development of learning both within the university and community.
  - 4.2 Results and performance are recognized by others.
  - 4.3 Having successfully recruited, retained members, and planned well-executed program
- 5. One Year Plan and Budget, Annual Report and Self Assessment Report 15 %
  - 5.1 Having transparent internal and budget management

**Required documents**

- 1. The profile of each nominee shall include the followings:
  - 1.1 The Activity Unit Certification from Advisor or Department within the university
  - 1.2 Annual report
  - 1.3 Nomination form
- 2. Presentation video about the activity unit no longer than 2 minutes.

**4. Project of the Year**

**Definition**

Project of the Year refers to the project which has clear objectives and goals aligning with the university's uniqueness, identity, vision, and mission. There are developments or initiatives, plans and professional implementation processes, transparency, complying with the quality assurance standard, team working, effective both internal and external communication, achieving targeted objectives and goals, bringing about learning outcomes or benefits towards institution or society as a whole. The project must be one of the outstanding projects in each category.

**Qualification**

- 1. Be organized by Assumption University undergraduate in the previous academic year with assigned advisor(s) and approved by the university's unit.



**Criteria and Mark Allocation**

1. Innovation	30 %
2. Professional	20 %
3. Communication	20 %
4. Impact	30 %

**5. Event of the year**

**Definition**

The event was well-planned and the fun-raising has been organized effectively. The event should offer various activities which reflect students' creativity and professionalism. It should also represent the university's identity, uniqueness, vision, and mission. There must be mechanism to measure stakeholders as well as participants' satisfaction. The effective public relation both pre and post the event must be carried out to reach mass target in professional manner that reflects positive image of Au.

**Criteria and Mark Allocation**

1. Planning		20 %
Good planning and management prior to the event with documents that consists of the followings.		
1.1 Event's name		
1.2 Objectives		
1.3 Concepts or theme		
1.4 Target audiences		
1.5 Procedures		
1.6 Job descriptions		
1.7 Event structure and activities provided		
1.8 Event map		
1.9 PR strategies		
1.10 Budgeting		
1.11 KPIs		
2. Management		35 %
Having effective budget allocation and transparent budget management		
2.1 Fund Raising	(10%)	
2.2 Public Relations campaign and execution	(5%)	
2.3 Team management	(5%)	
2.4 Resource management	(5%)	
2.5 Budget allocation and Execution	(5%)	
2.6 Premise management and others	(5%)	
3. Variety and Creativity of Activities		15 %

- |  |      |
|--|------|
| 4. Achievement and Impact  | 20 % |
| 4.1 Number of participants   |      |
| 4.2 Attractiveness   |      |
| 4.3 Degree of stakeholders' satisfaction   |      |
| 5. Evaluation and Report   | 10 % |
| Being able to evaluate with qualitative and quantitative methods and having a good summary report. |      |

## 6. Show of the Year

### Definitions

Performance as a part of event/project created by Assumption University students with clear concepts and theme, professional skills of performers, and creative and interesting contents and presentation entailing artistic appreciation among audiences.

### Criteria and Mark Allocation

- |   |     |
|---|-----|
| 1. Contents of the performance<br>(Creativity)  | 25% |
| Having clear objectives and contents as well as being able to educate the audience throughout the show. |     |
| 2. Production Management<br>(Show organizing)   | 30% |
| Having clear job descriptions, transparent budgeting, and effective management                          |     |
| 3. Performing and Presentation  | 30% |
| Being able to perform interestingly and clearly with an artistic beauty                                 |     |
| 4. Audiences' appreciation  | 15% |
| Audiences understand and satisfy the performance.   |     |

### Required documents

The nomination profile consists of the followings.

1. Nomination letter from the committees
2. Project Confirmation Letter from an advisor
3. Performance profile consists of:
  - 3.1 Objectives
  - 3.2 Script or explanation about the performance
  - 3.3 Responsible persons
  - 3.4 Evaluation and Budget summary
  - 3.5 Photo
  - 3.6 video

## 7. MC of the Year

### Definition

A Master of Ceremony (MC) with present and attractive personality, knowledge on the background of the ceremony/event, and outstanding English speaking and communicative skills as well as caliber to effectively obtain and retain audiences' attention and lead the ceremony/event.

### Criteria and Mark Allocation

- |   |     |
|---|-----|
| 1. Skills and knowledge   | 30% |
| 1.1 Have complete information and understanding about the activities or events  |     |
| 1.2 Being able to solicit participation from audiences and create a good environment  |     |
| 1.3 Being able to control the activities or events smoothly   |     |
| 2. English Proficiency  | 30% |
| Being able to use proper language appropriate to the activities or events   |     |
| 3. Personality  | 20% |
| Demonstrate professional and appropriate skills with the audience and have a personality conducive to activities or events. |     |
| 4. Involvement in University activities and recognition   | 20% |
| 4.1 Active role and participation with university activities  |     |
| 4.2 Having recognition from external organizations  |     |



## Category II : Best Student Award



**8. Best Student Award**

**Definitions**

Students with excellence and merit, who have demonstrated outstanding performance or achievements in areas pertinent to the university’s identity, uniqueness, vision, and mission. Students who display high caliber in self-management and team management, and is engaged and devoted to the development of student activity. Students who continually develop themselves to achieve the distinction in their area of personal interest and contribute to university reputation that inspire other students.

**Qualification of a nominated Individual/team**

1. Is a full-time student enrolled in any bachelor degree program at Assumption University with accumulated G.P.A. not less than 2.0
2. Not being penalized or under probation or investigation for any student disciplinary conducts and have no record of mismanagement or tendency toward corruption.
3. Actively participates in university activities.

**Criteria and Mark Allocation**

- |  |      |
|--|------|
| 1. Performance (behavior, ability, creativity, level of participation) | 50 % |
| 2. Achievement/ Recognition  | 30 % |
| 3. Contribution/Sharing  | 20 % |

**Best student Award**

**8. Academic Contest**

**9. Ethics and Value**

**10. Environment and Social Development**

**11. Entrepreneurship**

**12. Thai Arts and Culture**

**13. Multi Cultural Promotion**

**14. Sports Player**

**Definitions**

This award is presented to the outstanding player based on their results, performance, and behaviors who demonstrated a good role model for other players. (Add key terms about ; Strong determination, dedication to performance, demonstrate the commitment to practice and continuous development, drive to excellence)

**Qualification**

1. Athlete of the university
2. A full-time student enrolled in any bachelor degree program at Assumption University with accumulated G.P.A. not less than 2.0.
3. Not being penalized or under probation or investigation for any student disciplinary conducts and have no record of mismanagement or tendency toward corruption.
4. Candidates must demonstrate good behavior and be actively participating in university activities.

**Criteria and Mark Allocation**

1. Level of Achievement 40 %  
Representing university and won the game: the winner, the 1<sup>st</sup> runner up, and the 2<sup>rd</sup> runner up
  - 1.1 The University Game
  - 1.2 Higher education tournament
  - 1.3 Thailand Championship
  - 1.4 Other tournaments organized or approved by the Sport Authorities
2. Level of Competition 40 %  
Attending the competition on behalf of the country in the international level or won the awards in the following tournaments.
  - 2.1 Olympics Games
  - 2.2 ASEAN Games
  - 2.3 Sea Games
  - 2.4 World University Games
  - 2.5 World Championship or equivalent
  - 2.6 ASEAN University Game
  - 2.7 University Game of ASIA
  - 2.8 Other tournaments approved by the Sport Authority of Thailand or The Olympics Committee
3. Sportsmanship and University involvement 20 %

**Required documents**

The nomination profile consists of the followings.

1. Photograph
2. Resume
3. Competition profile
4. Competition photo and video
5. The letter from CSPF
6. Awards and certificate
7. Behavioral Report issued by Student Personality and Campus Life Center, Student Affairs

## 15. Sports Team

### Definition

This award is presented to the outstanding sport team based on their results, performance, and behaviors while demonstrating behaviors that make for a good role model for other sport team. (Add key terms about; Demonstrate outstanding commitment to their sports and its players by providing opportunity for their athlete development via regular training and practice dedication to performance)

### Qualification

1. Official sport team of the university
2. The sport team with no less than 2 members
3. Having achievement on behalf of the university

### Criteria and Mark Allocation

- |  |      |
|--|------|
| 1. Performance   | 40 % |
| The sport team who attended the university game had won the award according to the target of a team. |      |
| 2. Practice and development  | 30 % |
| The sport team members demonstrate the commitment to practice and continuous development             |      |
| 3. Sportsmanship   | 15 % |
| 4. Unity and teamwork  | 15 % |

### Required documents

The nomination profile consists of the followings.

1. Photograph
2. Resume
3. Competition profile
4. Competition photo and video
5. The letter from CSPF
6. Awards and certificate



## Category III : Best Project Award





## **Best Project Award**

### **Definition**

The project that demonstrates clear goal and objective that aligns with the university's identity, uniqueness, vision and mission. The project that well planned, professionally managed, transparent, satisfy quality assurance principles, and has effective team work. The project is recognized by institutional level or outside institute and the project's result achieve the expected goal.

### **Qualification**

1. Be organized by Assumption University undergraduate in the previous academic year with assigned advisor(s) and approved by the university's unit.

### **Criteria and Mark Allocation**

1. Planning	30 %
2. Implementation	25 %
3. Results and Impact	30 %
4. Budget, Evaluation, and Report	15 %

## **16. Innovation/Academic Promotion**

### **Definition**

The project created by students who applied knowledge gained in class learning and contributes positive impact and being recognized by others.

## **17. Ethics and Moral Development**

### **Definition**

The project involves fostering the ethical and moral values and developing student character through their activities and formation processes that are based on the promotion of ethics and moral values.

## **18. Environment and Social Development**

### **Definition**

This award is presented to the community service project which made a meaningful contribution to the community and instilled a learning process and social awareness within students and the community.

## **19. Service Learning**

### **Definition**

This award is presented to the service-learning project which made a meaningful contribution to the community and created learning process and social awareness to students and community. Exhibiting an impressive depth of understanding of the academic course material of the service-learning class and demonstrating civic and personal growth as a result of the service-learning experience. Demonstrating consistently high quality on-site service or completing a special project for an agency that successfully meets a genuine agency need. Showing a high level of responsibility and professionalism.

## **20. Entrepreneurial Development**

### **Definition**

The students project that promoted entrepreneurial knowledge and skills. The student group that forms a real business organization in order to apply the entrepreneurial knowledge with real business operation in all process. The business must be implement within the indicated timeframe.

## **21. Thai Arts and Culture Promotion**

### **Definition**

This award is presented to the project that demonstrated an outstanding role in conserving Thai Arts and culture as well as encouraging a learning environment and creating awareness among students.

## **22. Internationalization Promotion**

### **Definition**

This award is presented to the project that demonstrated the promotion of multi-cultural awareness, involvement, and exchange among students and community.

## **23. Sports and Health Promoting**

### **Definition**

This award is presented to the project that demonstrated the promotion of sports and health internal and external university.

2. The Process of Recruitment, Consideration, and Selection
  - 2.1 The Center for Student Leadership and Experiential Learning (CSLEL) publicizes the event by coordinating with all related units. The applicants or nominators can submit the proposed proposal to (CSLEL), Student Affairs, King David Residence Hall, Tel. 02-723-2222 ext. 7292, 7293 within Friday 19 August, 2016
  - 2.2 The Promotion and Recruitment Committee verifies the proposed proposal and the endorsement.
  - 2.3 The Selection Committee considers the verified candidates /proposals and selects the Finalists.
  - 2.4 The Selection Committee makes the judgment in the final round to select the successful Winners.
  - 2.5 The Selection Committee's judgment is final.

### 3. The Award Presentation

- 3.1 The Selection Committee invites the finalists to attend the Award Presentation Ceremony on Thursday 22 September, 2016.
- 3.2 The awardees' proposals will be publicized on the honorary board.

