

ABSTRACT

This system project was development to improve the existing computer information system of MICROHOUSE COMPANY (office automation firm). Currently, information system is prepared in manual system. Problems in the existing system are associated with manual cooperation's such as excessive paper work and slow data processing. Managers at each level have an on going need for information that will enable them to better use the resource at their disposal to meet company objectives provide better services to the customers.

The organization has five-line divisions as basic structures. They are: Executive Management Division, Sales and Marketing Division, Finance and Accounting Division, Personnel Division and Technical Division

With a centralized management, the management must be responsible for the important decision. Managers at each level have an on going need for information that will enable them to better use the resources at their disposal to meet company objectives and to perform the management function such as planning, staffing, organizing, directing and controlling. Finally, The system transfers data through modem to solve problems in the extended time mini system. Hi-technology must still be assembly into system that is compatible with managerial styles. Decision support system will have to fit into an environment which management cannot specify the relevant data and decision making process in advance. The communication of this computer system should be in network, linking data in WAN system and transmitted data through either cable line or by satellite to compute in remote location.